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**4th Molecular Microbiology
Meeting
Vienna, Austria**

Sept. 16-18, 2015

Guidelines for Authors

Time Allotment
Each speaker has been allocated the amount of time indicated on the conference program (15 or 30 minutes). Please gauge the length of your presentation accordingly, making sure to leave a few minutes at the end of your presentation for questions

Presentation Form
PDF and PowerPoint presentations are preferred.
Required technical equipment will be available at the meeting.
Please make sure that any required CODEC files for any videos are also submitted.

Submission of Presentation
Please prepare your talk in one of the following formats, Powerpoint (.ppt or .pptx), PDF (.pdf) or Keynote (.key), and bring it to the meeting on a USB stick.
Both PC and Mac computers will be available. You will not be able to use your own computer. Laser pointers will be provided.

We STRONGLY encourage you to load your presentation onto the appropriate computer (PC or Mac) WELL IN ADVANCE of the session in which you are speaking. Conference staff will be on hand in the meeting room to organize the uploading.

In preparation for loading your presentation onto the computer, please name your file as follows: DAY.TIME.LASTNAME.ppt. For example, Monday .1230.Bartz.ppt corresponds to a talk on Monday at 12:30. ,

If your presentation includes additional files, such as a video file embedded in your PPT, please make sure that these files work properly and are available for transfer.

Poster Presentation
Your poster should be in DIN A0 (84,1 cm x 118,9 cm) and vertical format.
Pins will be provided at your poster board. Please do not use any other pins as the ones provided. All poster boards will be labeled with a poster number. You will find your poster number in the program.